



**State of Florida
Department of Children and Families**

Ron DeSantis
Governor

Kathryn Williams
Deputy Secretary

Statewide Youth Advisory Board

Ad Hoc Meeting
August 12th, 2026
5:00 PM – 7:00 PM
Zoom Meeting

Minutes Details:

I. Welcome | Kyle Johnson – Youth Advisor, OCFW – DCF

- a. Attendance – Youth/Young Adults:
 - i. *V. Motley, A. Cabrera, J. Guzman, D. Smith, E. DuRoss, S. Rose, J. Amerson, B. Gory, Q. Peeples, J. Rodero*
- b. Attendance – Support Staff:
 - i. *Kyle Johnson, Valerie Proctor, Brynn Roberts, Shamara Anderson, Roberto Mendoza, Keona O'Neal Givens, Maria Batista, Venus Motley, Calvin Martin, Joe Montana, Janessa Collins, Jessica McCrickard, Sarah Deoliveira*
- c. Introductions & Icebreaker
 - i. *CrowdParty – "Fact or Cap"*

II. Maltreatment Index Discussion – Valerie Proctor, Director of Policy, OCFW – DCF

- a. **Background:** The [Child Maltreatment Index \(CFOP 170-04\)](#) serves as a decision-making guide, not a numerical scoring system. Hotline counselors select maltreatment codes based on allegations stated during intake. CPIs may modify codes upon investigative findings.
 - i. *Florida has 27 maltreatment types listed in the Child Maltreatment Index.*
 - ii. A report not meeting abuse/neglect criteria can still result in a referral to preventative services (i.e., Hope Florida, 211, United Way, etc.)
- b. **Key Feedback from Lived Experience participants**
 - i. Mental health screening at intake: Hotline counselors should ask whether a parent/guardian may be experiencing a mental health condition.
 - ii. Poverty vs. neglect distinction: Questions should probe financial circumstances to avoid misclassifying poverty as neglect.
 - iii. Proactively offer services: CPIs and counselors should proactively offer resources (housing, transportation, childcare, SNAP) rather than waiting for families to ask – families in crisis are often too fearful to request help.
 - 1. Truancy as support indicator: High truancy in older youth may indicate they are caring for siblings.
 - iv. CPIs should avoid leading questions: CPI investigators were reported to use leading questions with young children (e.g., "Does your father beat you?").

III. Closing | Kyle Johnson – Youth Advisor, OCFW – DCF

- a. Our next meeting will be on **Wednesday, August 26th, 2026**, from 5 PM – 7 PM via Zoom.

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